

MINUTES

HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

281-951-3700 Phone

281-951-3715 Fax

The Harris County Emergency Services District No.24 met in regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday August 5th,2020 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:26 am and all of said persons were present: Commissioner Loretta ROBINSON, Commissioner Maria GOMEZ and Commissioner Eva GARCIA.

Also, present was Fire Chief Dave PARKER, Aamanda CARRIER Office Manager, Michelle GUERRERO Executive Assistant, Francheska SANTIAGO Community Liaison, Arthur Navarro, Joe LEGGETT, Robert MATHEWS, Robert HOLLEY with Aldine Fire & Rescue, Ricardo MARTINEZ with Martinez Architects, Brad DILL B&D Realty Advisors, and Adam TABAK District Council with Coveler and Peeler.

4.TO RECIEVE PUBLIC COMMENT:

No public comment.

5.TO PAY DISTRICT'S BILL:

Motion by Commissioner SPILMAN, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to pay Districts bills.

6. TO REVIEW AND DISCUSS PROPOSED DISTRICT 2021 BUDGET:

Chief PARKER presented the board with the final proposed District 2021 Budget.

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to accept the proposed 2021 budget as presented by Chief PARKER.

7. TO PROPOSE THE DISTRICT 2020 TAX RATE:

District Council TABAK presented to the board the District 2020 Tax Rate.

(View attachment)

Motion by Commissioner GOMEZ, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to propose the max tax rate of 10-cents.

8. TO REVIEW AND TAKE ACTIONS ON MATTER RELATING TO AN ELECTION TO BE HELD ON NOVEMBER 3, 2020:

- a. Approve an Order of Election under Texas Tax Code Section 26.07.
- b. To review and take action to hold an election jointly with other jurisdictions.
- c. To review and take action to contract with Harris County Elections Office for election services.
- d. To consider and take action on such other Orders, Resolutions and related matters as required or appropriate to call for the District election.

Motion by Commissioner ROBINSON, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to call election for November 3rd, 2020 for the voter approval rate.

9. TO MODIFY AND AMEND THE DISTRICT'S 2020 BUDGET:

No action, item tabled.

10. TO REVIEW AND TAKE ACTION REGARDING CONSTRUCTION, REPAIRS OR RENOVATIONS TO DISTRICT REAL PROPERTY, INCLUDING, BUT NOT LIMITED TO, CONSTRUCTION PAYMENTS, PAYMENT APPLICATION, CHANGE ORDERS, PERMITS, ENGAGING ARCHITECTS OR ENGINEERS, AND SELECTION OF GENERAL CONTRACTORS FOR DISTRICT CONSTRUCTION PROJECTS:

MARTINEZ presented the board with a monthly description of all current projects/constructions. (View attachment)

Motion by Commissioner GARCIA, seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to pay Application No.10 for Station 11 amount not to exceed \$556,774.00.

Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to pay Application No.2 for Station 41 amount not to exceed \$98,800.00.

Brad DILL updated the board with all due diligence items regarding the Administrative Building Construction. (View attachment)

Office Manager CARRIER updated the board on a new tentative date for the Ground Breaking Ceremony for Station 41 on August 18th, 2020 at 9am.

11. TO REVIEW AND APPROVE REQUISITION REQUEST SUBMITTED FOR THE PURCHASE OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES AND APPARATUS:

No action, item tabled.

12. TO APPROVE REQUESTS FOR FIREFIGHTING OR ADMINISTRATIVE CLASSES, TRAINING, COURSE MATERIALS REQUESTED BY DISTRICT PERSONNEL:

Chief PARKER informed the board that VCOS recently sent out a monkey survey to allow everyone to voice their opinions on having classes virtual this year.

Commissioner LOYD stated that unfortunately he will not be able to attend VCOS this year.

No action, item tabled. Motion by Commissioner ROBINSON, seconded by Commissioner GARCIA and approved with a vote of 5 to 0 to accept the proposed 2021 budget as presented by Chief PARKER.

13.TO REVIEW AND TAKE ACTION ON MATTERS RELATED TO COVID-19, INCLUDING BUT NOT LIMITED TO MEETING PROCEDURES, EMERGENCY EXPENDITURES AND CONTINUITY OF OPERATIONS PER GOVERNMENT CODE §418.1101:

Chief PARKER informed the board that all district employees remain healthy and strong, and that the district is tracking all expenditures.

14. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH AND SAFETY CODE §775.251:

No action, item tabled

Closed session began at 12:21 pm

15. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

16. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.071 TO CONSULT WITH LEGAL COUNSEL REGARDING PENDING OR CONTEMPLATED LITIGATION, SETTLEMENT OFFERS OR ON MATTERS WHICH REQUIRE CONFIDENTIALITY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS AND TAX CODE §323.3022 TO DISCUSS SALE TAX MATTERS:

17. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.074 TO DISCUSS PERSONNEL MATTERS:

18. TO REVIEW AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING ACTIONS REGARDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING AND/OR TERMINATION OF DISTRICT'S EMPLOYEES INCLUDING MEDICS, COMMAND STAFF AND ADMINISTRATIVE STAFF:

Open session resumed at 12:32pm

19. TO REVIEW, DISCUSS AND TAKE ACTION ON THE ACQUISITION, PURCHASE, SALE OR LEASE OF REAL PROPERTY:

No action, item tabled.

18. ADJOURNMENT:

Commissioner GARCIA moved for adjournment; Seconded by Commissioner ROBINSON with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 12:56 pm.